MONITORING REPORT ON PROJECT VISIT

PROJECT ID AND TITLE: 00081883 – Civil Justice Reform: Effective Court Management PROJECT DURATION: 2012 (Jun) – 2014 (it is expected that this project will be re-formulated this year and extended up to the end of 2016)

DATE OF THE VISIT: 21 January, 2013

LOCATION OF THE VISIT: Zangiata inter-district civil court of Uzbekistan (Tashkent region) SOURCE FUNDING: N/A

PURPOSE OF THE VISIT: Meeting with the users and pilot civil court staff on implementation of informationcommunication technologies (ICT) into the civil courts' activities.

UNDP TEAM: Aziza Umarova, Head of Good Governance Unit, Akmal Bazarov, Programme coordinator on Public Administration

OTHER PARTNERS: Judicial Department of the Ministry of Justice, judges, practicing lawyers, Zangiata district, Yangiyul district (city) utilities and etc.

BENEFICIARIES MET: N/A

1. PROJECT MANAGEMENT & ADMINISTRATIVE ISSUES

	YES	NO	N/A	FINDINGS & RECOMMENDATIONS		
1. GENERAL						
• Project office environment & working conditions are adequate	Χ					
2. ATLAS UPDATES						
 Before visiting the project, the programme focal point has to visit the Executive Snapshot/ATLAS Project Management Module Progress report is updated in ATLAS Risk logs is updated in ATLAS by PM and management response by Programme Officer / programme focal point Lessons learned are reflected appropriately (offline in the programme files) If ATLAS updates are not available, the project visit will help to identify why the updates are not made in timely manner by the Project manager and team 	x x x					
3. FINANCIAL AND ADMINISTRATIVE MANAGEMENT [to be completed at least once a year per project, these issues are monitored to ensure that minimum project requirements are met]						
E-filing System is established and maintained in compliance with UNDP procedures	X					
 MINIMUM DOCUMENTS must be available electronically: Copy of the signed Prodoc with TORs for all project staff 	x					

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	0	AWPs, copies of signed CDRs for each year and other	Х			
		financial documents (if donor cost-shared)				
	0	Copies of Annual Project Reviews, Minutes of the	Х			
		Project Board meetings and other relevant meetings				
	0	Donors reports, Technical Reports (depending on the	Х			
		donor requirements, e.g. GEF, TTF, EC, bilateral, etc.)				
		or specific type of the reports, like Feasibility Study or				
		Policy Analysis, etc.)				
	0	Copies of project staff attendance and leave monitoring	Х			
		records (properly completed and signed). Monthly				
		attendance reports of each project staff member have to				
		be cleared by direct supervisor and submitted to the				
		UNDP HR Unit at the beginning of each month.				
	0	Copies of transfer documents (if applicable)			Х	
•		t shadow budget is kept up-to-date ensuring that				
		litures are reconciled/updated after the actual payments	X			
	are ma					
•		e telephone/international calls are duly registered and			Х	
		red by relevant project staff;				
•		ecovery monitoring system is in place (ISS).	Х			
•		rting docs on travel matters and back to office reports	Х			
•		S Asset Management page and NEPL are maintained up-	Х			
	to-date					
		LEARNING AND TRAINING				
•		oject staff have passed the Basic security and Advanced	Alm	ost a	ll stat	ff
		y in the field training courses				
•	•	apacity development activities envisaged (SEF should	Yes there is clear learning plan for each			
	indicat	e clear learning plan) for each project staff	staff			
	TC .1		. .			
•	If there	e is a need for additional training and which area?	Project management, reporting			

2. PROGRESS TOWARDS RESULTS & PROJECT ACTIVITIES

[Specify and describe your findings under the following areas, or mark as N/A if not relevant]

Contribution made towards the strategic goals set out at the outcome level? Progress made towards the project output(s)?

During 1,5 year of the Project, considerable progress has been made in reaching the outcome set at the outset. Some positive progress made towards the project output.

Progress made towards the annual targets? Any deviation from the AWP or annual targets set?

One target has been fully met (target 1), four targets have been partially met (targets, 2, 4, 5 and 6) and one target (target 3) has not been met. With regards to the four targets that have been partially met, it is anticipated, and initial results would suggest, that these targets will be full met and achieved during the course of 2014.

Any outstanding issues / challenges faced by the project that need attention and follow-up from the CO (project staff concerns)?

The target which is causing the most concern is target 3, relating to the increase in the percentage of cases being legally enforced. It can be said with certainty that this target was far too over – optimistic when it was set, and was set not based on the specific local context. The Judicial Department under the Ministry of Justice is not actively engaged in the project. Even if this changes during 2014, it will still not possible to reach this target during that time period. Given this, the Project Board may wish to consider how best to approach this and if

possible, may wish to change the target to one that it more realistic and achievable.

Beneficiaries met (2-3) to assess the work of the project?

Judges, lawyers and staff of pilot Zangiata inter-district civil court

Synergies with other projects/programmes?

UNDP Civil Justice Reform Project has partnered with the LGSP-2 on cooperation with the UNICON State company.

Partnership arrangements with national and international agencies?

UNDP Civil Justice Reform Project has partnered with the LGSP-2 on cooperation with the UNICON State company. Moreover, it is expected that there will be partnership built with the USAID and project will be expended.

Follow-up on mid-term review/evaluation findings (if any)?

Recommendations given in evaluation have been taken into account during a new project document formulation.

Gender mainstreaming - all data collected during project is disaggregated by gender (list of participations, research baselines, etc.)?

Yes, where possible.

Verification of the reported results (annual or quarterly reports)? Data collection methods assured?

Verified by international evaluator and national partners. The evaluation was not scientific and the methodology adopted was multi-faceted, being based on a series of informational meetings held with all partners and stakeholders, internet and desk based research and a visit to the pilot court, the Inter-District Zangiata Court, in Tashkent region.

3. PROJECT PERFORMANCE (IMPLEMENTATION ISSUES)

List the main implementation challenges and propose a way forward (concerning general issues that are not related to specific outputs).

Judges, court staff and general population are not fully ready for implementation of E-Court system to the practice. Project should concentrate its PR efforts primarily among professionals and legal entities.

4. LESSONS LEARNED

Describe briefly <u>key lessons learned</u> observed during the project implementation / monitoring visit (successes, shortcomings and recommended solutions).

Project's planned activities should not be changed seriously by UNDP or the national partner during a year as the change of project's plans and expectations could be problematic to achieve project target for this year. Project staff and management must be put on place and respected by the UNDP CO.

5. FOLLOW-UPACTIONS

Follow-up actions [concludes and summarizes the above sections into actions points]	Responsible person and date of completion
For now it is too early to make conclusion in order to take actions.	N/A

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